



Nomor : 3958/IT3.D5/DI.04.01/2024
Lampiran : 1 (satu) berkas
Hal : *Tawaran Fall Exchange 2024,*
Mie University, Japan

25 Januari 2024

Yth.

1. Wakil Dekan Sekolah Pasca Sarjana Bidang Akademik dan Kemahasiswaan
 2. Para Ketua Departemen
- Institut Pertanian Bogor
Bogor

Dengan hormat kami teruskan informasi mengenai *Student Exchange* melalui program *Fall Exchange 2024, Mie University, Japan*. Tenggat waktu pendaftaran adalah sampai tanggal 09 Februari 2024.

Sehubungan dengan hal tersebut, kami mohon kiranya informasi ini dapat disebarluaskan kepada seluruh mahasiswa jenjang S1, S2, dan S3 yang berminat di lingkungan Bapak/ Ibu. Informasi lebih lanjut dapat dilihat pada berkas terlampir atau melalui tautan: <https://ipb.link/mie-fall-2024>

Demikian kami sampaikan, atas perhatian dan kerjasama Bapak/ Ibu diucapkan terima kasih.

Direktur Pendidikan Internasional,

Puji Mudiana, S.P., M.A.
NIP 197607102006042008

Tembusan:

Yth. Wakil Rektor Bidang Pendidikan dan Kemahasiswaan
Yth. Wakil Dekan bidang Akademik dan Kemahasiswaan

Fall 2024 Exchange Program

Mie University, Japan

Fall 2024 (September 2024 – February 2025)



Program Overview & Important Links

[Mie University Exchange](#) Program is offering two programs namely: **Special Auditing (undergraduate & graduate)** & **Special Research (graduate)** program. **Special Auditing students** must take classes for **10 hours** or more (**at least 7 classes**) in a week. Whereas, basically, **Special Research students** cannot take classes in Mie University (MU), instead **must do research** at least 10 hours in a week. Study period at MU is one or two semesters. **Accepted students** will be **exempt** from the examination and **entrance fee** and **tuition**. MU international offers **scholarship grants 20,000 yen** per month which will be provided for a maximum period of one year. Maximum 20 persons per academic year are awarded. Only **one person** from **each university** can apply for this scholarship per university nomination and please kindly note that the applicants will be screened and not all the applicants will be adopted.

Eligibility:

- Active undergraduate and graduate students of IPB University (minimum 2nd year for undergraduate student and 1 year of graduate student)
- Applicants must be enrolled at IPB University as of the end of study in Mie University
- Be a proficient in English or Japanese.

Required Documents:

1. Application for admission of exchange student 2024 [Form 1 : Input field for an applicant (1), Form1-1~Form1-3]; Attach a photo data on Form 1-1 (It should be 4 cm long, 3 cm wide, and above 200 dpi, and smaller than 50 Kbyte, jpg file, must be hatless, facing forward, clear and unprocessed with no background or shadows).
2. Questionnaire sheet of Faculty of Humanities, Law and Economics and Graduate School of Humanities and Social Sciences [Form 2]; If you choose to enter the Faculty of Humanities, Law and Economics or Graduate School of Humanities and Social Sciences.
3. Questionnaire sheet of Faculty of Engineering and Graduate School of Engineering [Form 4]; If you choose to enter the Faculty of Engineering or Graduate School of Engineering.
4. Application for Special Auditing Student at Mie University School of Medicine and Letter of Acceptance for the Special Auditing Student [Form 5-1, 5-2]; If you choose to enter the Faculty of Medicine or Graduate School of Medicine as Special Auditing Student.
5. Certificate of enrollment. (English; can be obtained in integrated student center/ ISC).
6. Academic transcript; All semester (English; can be obtained in integrated student center/ ISC or student portal).
7. Recommendation by head of your department or by a person above the position of the head of your Department; Must be written "To President of Mie University, please check the given example.
8. Copy of passport (identity page); if you don't have any passport by the time of application you can submit it after being nominated.
9. Japanese Language Proficiency Certificate (if any, not obligatory)
10. Mie University Scholarship Application Form (Form 6, if you want to apply for this scholarship)
11. Original Certificate of Scholarship or copy of original (if you use a scholarship for the method of support to meet the expenses)
12. Completed Health Certificate (Form 7, English, to be completed by the examining physician; can be completed after being nominated)
13. Check Lists Form (Form 8-1, 8-2)

Defined forms can be accessed through <https://ipb.link/mie-fall-2024> or in application Guidline or in Mie University's website.



dpi_ipb@apps.ipb.ac.id



@ico_ipb



global.ipb.ac.id

Application Procedures

- Please email softcopies of all required documents to dpi_ipb@apps.ipb.ac.id by **February 09th, 2024 (FRID) by 15.00 WIB** at the latest with Subject: MieExchangeFall2024_APPLY_Name.
- Applicants **CANNOT** apply individually to Mie University.
- **Offline interview** will be conducted between **February 12-15, 2024** or based on further notification.
- If you have any inquiry please kindly DM our Instagram (@ico_ipb) or email us by format: MieExchangeFall2024_INQUIRY_Name to dpi_ipb@apps.ipb.ac.id.
- **Late or incomplete documents will be not accepted.**

Application Documents Naming System:

- Each file of application document should be named according the following naming format:
DocumentNumber_YourName_DocumentName_MUfall2024
- Example:
 - 1_AnatanoNamae_ApplicationForm_ MUfall2024
 - 2_AnatanoNamae_CertificateofEnrollment_ MUfall2024
 - 3_AnatanoNamae_AcademicRecords_ MUfall2024
 - 4_AnatanoNamae_RecommendationLetters_ MUfall2024
 - 5_AnatanoNamae_Passport_ MUfall2024
 - and so on

